

How DecisionDirector Works

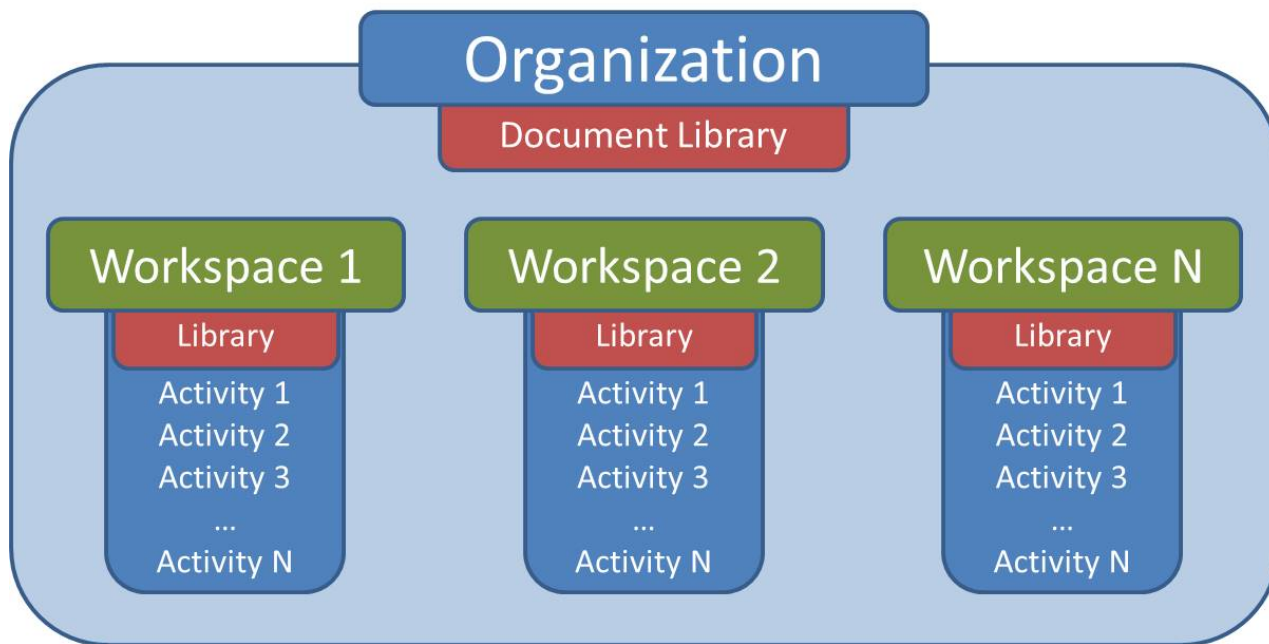
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This topic covers the basics of how DecisionDirector works.

DecisionDirector for Your Organization

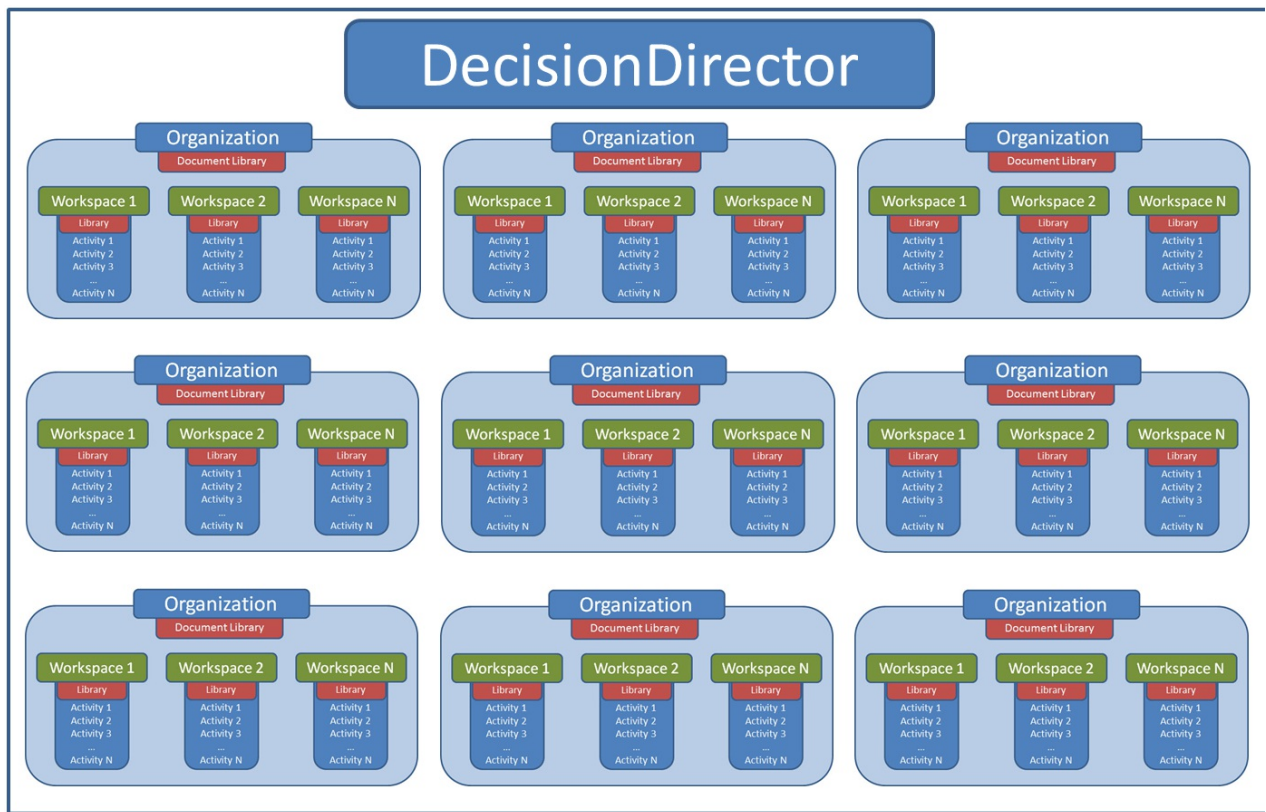
When an organization acquires a subscription to DecisionDirector, they immediately get three things:

1. A master Document Library.
2. The right to create project Workspaces, each with its own project Library.
3. The right to create collaborative Activities within each Workspace.



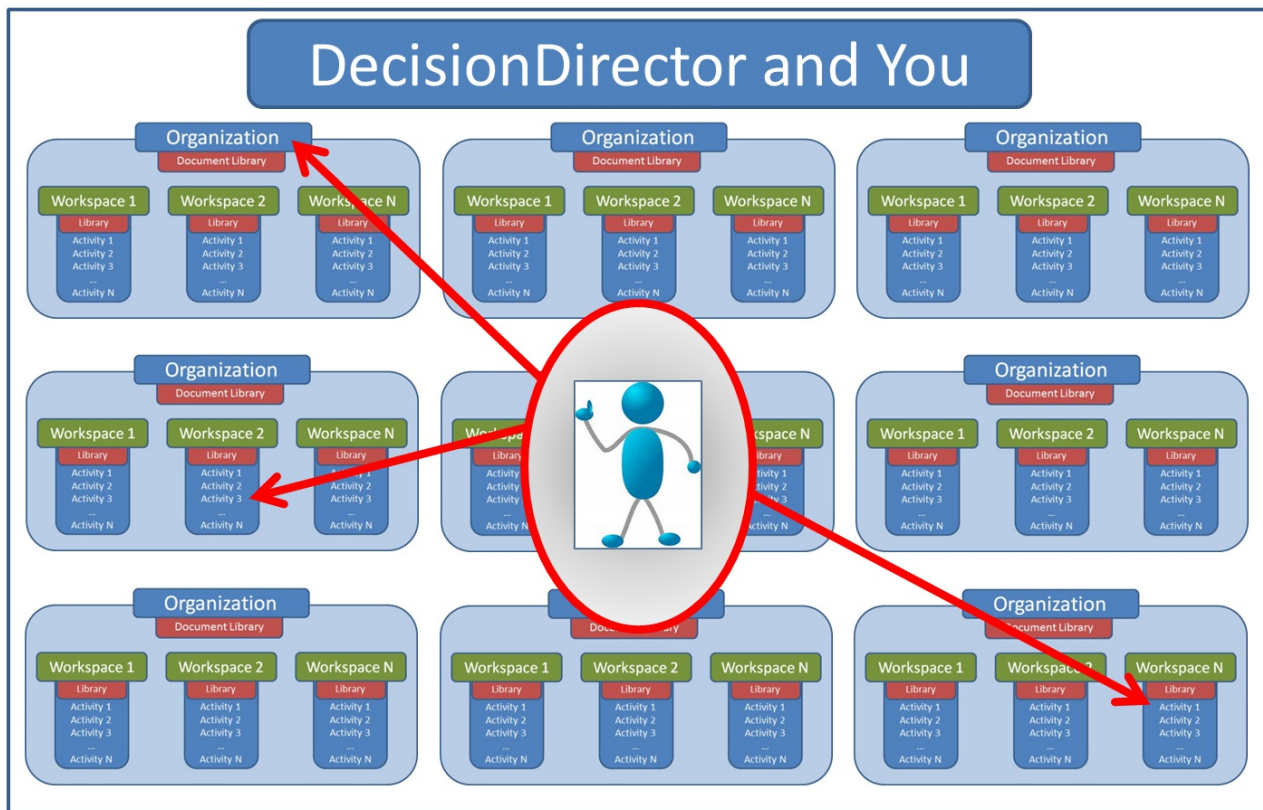
DecisionDirector for All Organizations

All subscribing organizations inhabit the same DecisionDirector, but all of their libraries, workspaces, and activities are secure, separate, and unique.



DecisionDirector and You

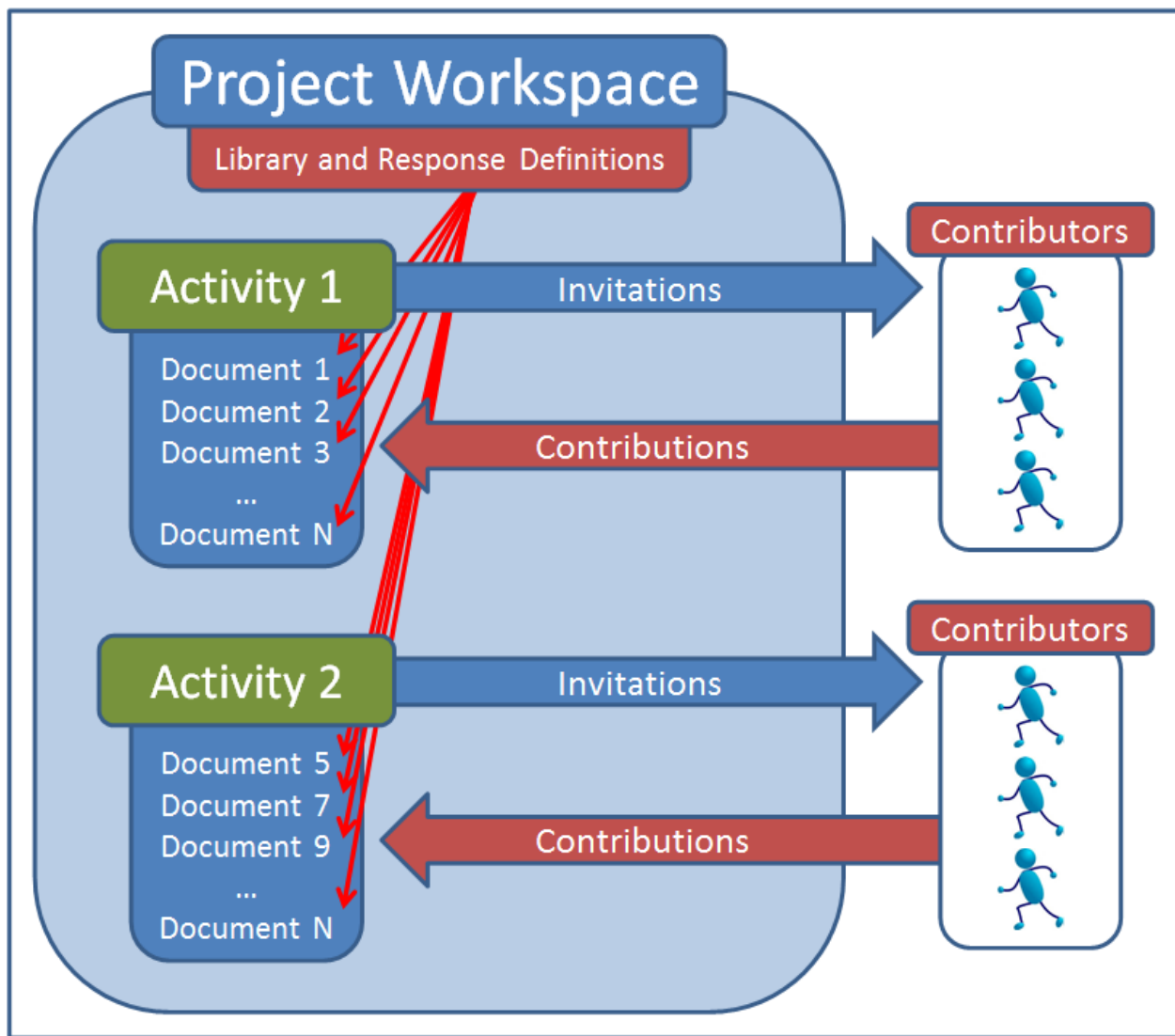
You, the person, are at the center of the DecisionDirector universe. You may be a DecisionDirector administrator for your organization, and you may also be invited to contribute to the collaborative activities of other organizations.



Collaborative Projects in DecisionDirector

Projects take place in Project Workspaces, and consist of:

1. One or more **documents**, e.g. requirements, business processes, evaluation criteria, et cetera, for which stakeholder review and input is desired.
2. One or more **activities** that have been configured to capture the desired type of input, e.g. comments, list selections, questions, suggestions, et cetera. The **activity** combines **documents** selected from the **workspace library** with the desired form of response (**response definition**) in order to create the **collaboration** experience for the **stakeholders**.
3. **Invitations** sent to one or more **stakeholders** (otherwise known as "**Contributors**").
4. **Contributions** in the form of responses, questions, suggestions, et cetera, provided by the stakeholders.



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