Pasting Graphics within a Narrative Response

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Pasting Graphics within a Narrative Response

DecisionDirector's response editor supports pasting images within your response.

To paste a graphic within the Narrative response field's text editor:

1. Click on the Advanced Editor button from the standard editor menu

2. Copy your desired image from your folder

3. Paste (CRTL-V) the image at the desired location in your Narrative Response

4. If you need to re-size the image, right-click on the image and select Properties, then set the desired size.

    1. Remember: This image will be included in the response documents generated by DecisionDirector.

5. Save and Close the Advanced Editor to be returned to the standard editor

6. Complete your response and the be sure to click Save.

Screenshots for Image Pasting and Re-Sizing
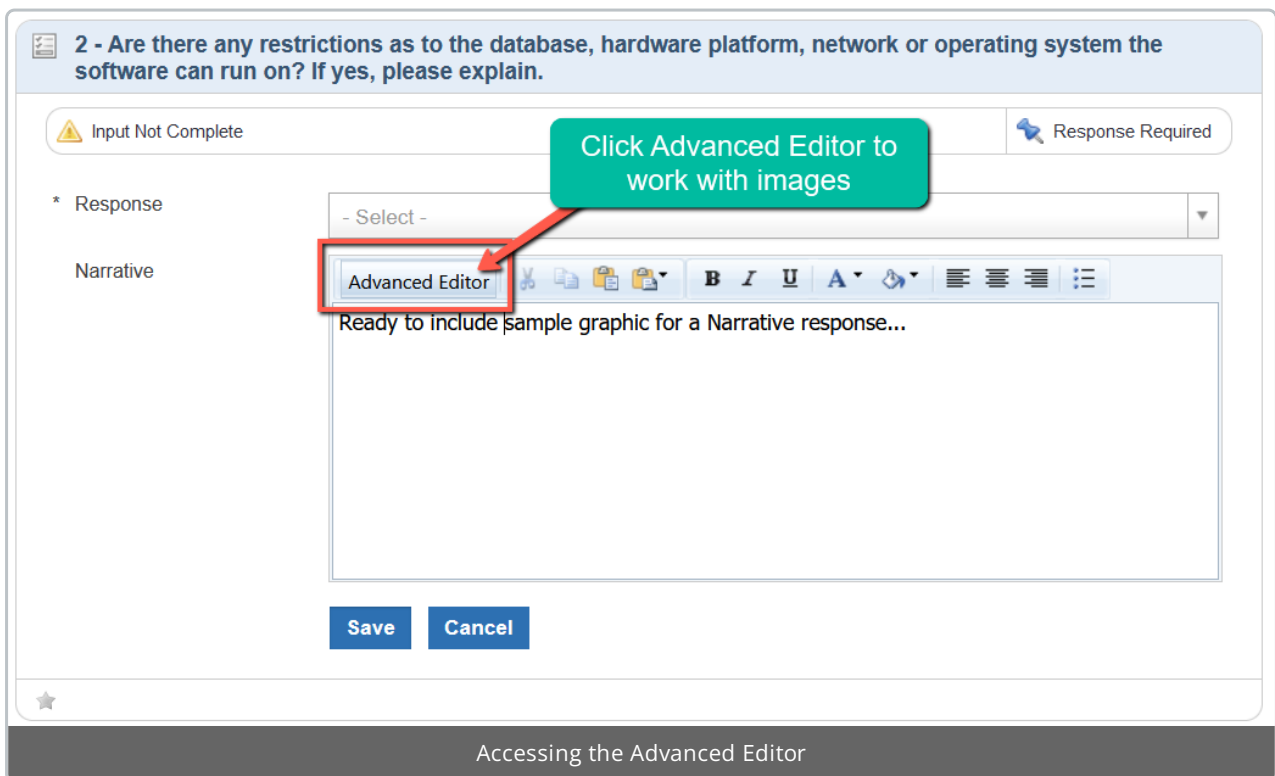
Accessing the Advanced Editor:

Accessing the Advanced Editor

Image pasted into DecisionDirector via the Advanced Editor:

DecisionDirector - Advanced Editor

This is a sample graphic for a Narrative response, pasted in via the DecisionDirector text editor:

Proposed Education Delivery Network
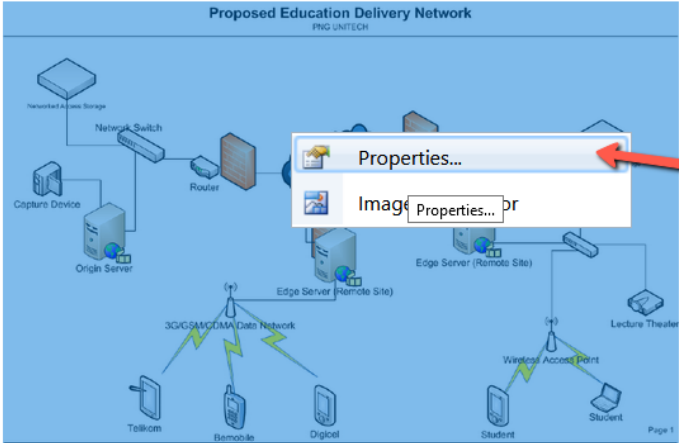PNG UNITECH

This is the text that follows after the image..

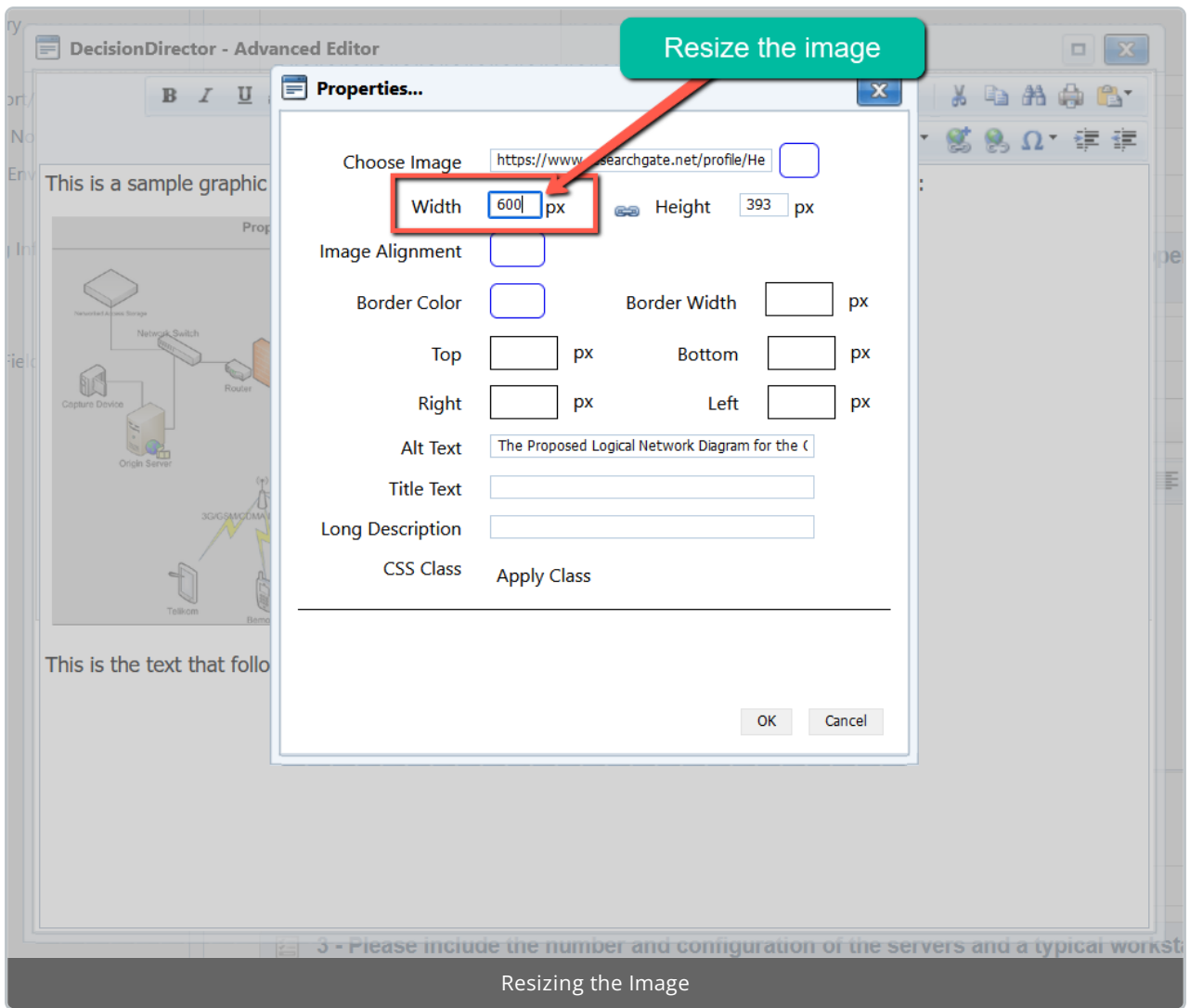Image Pasted into Narrative Response -- Before Resizing to Enlarge It

Accessing the Image Properties:

DecisionDirector - Advanced Editor

This is a sample graphic for a Narrative response, pasted in via the DecisionDirector text editor:

Proposed Education Delivery Network
PNG UNITECH

Properties...

Image   or

Right-click to access the Properties menu

This is the text that follows after the image..

Accessing the Image Properties

Resizing the Image:

Resizing the Image

Image after Being Enlarged:

Pasted Image after Enlarging

Save and Close to Return to the Standard Editor:

Back to the Standard Editor, Be Sure to Click Save to Record Your Response:

2 - Are there any restrictions as to the database, hardware platform, network or operating system the software can run on? If yes, please explain.

⚠ Input Not Complete   🔖 Response Required

* Response   - Select -   ▼

Narrative | Advanced Editor   ✂ 🗐 📋 📋▾   **B** *I* U A▾ 🖍▾ ≡ ≡ ≡ ☰ |

This is a sample graphic for a Narrative response, pasted in via the DecisionDirector text editor:

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Back to the standard editor, be sure to click Save to record your response

Save   **Cancel**

⭐

Back to the Standard Editor